



Yuba County Water Agency

Submit to:
purchasing@yubawater.org
For questions call:
(530) 741-5000

VENDOR SETUP FORM

New Vendor: Existing Vendor Update:

Type of Purchase:

Materials/Equipment/Supplies Services Type of Services: _____

Type of Entity: _____ (Corporation, Sole Proprietor, LLC, Public Agency, etc.)

Taxpayer Identification Number: _____
(Please attach completed IRS Form W9)

Legal Name of Business/Individual: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Mailing Address (if different from Business Address): _____

City: _____ State: _____ Zip: _____

Primary Contact Name: _____ Email: _____

Phone: _____ Cell: _____

Email for PO Distribution: _____

Fax for PO Distribution, if preferred: _____

Remit to (address for payment remittance): _____

City: _____ State: _____ Zip: _____

Accounting Contact Name: _____ Phone: _____ Email: _____

Authorized Agent of Vendor (Print Name)

Title

Authorized Agent (Signature)

Date