A meeting of the Administration, Budget & Personnel Committee of the Yuba Water Agency was held on the above date, commencing at 1:02 P.M. This meeting was conducted by Zoom Video Conference and Audio Teleconference Only.

The Yuba County Water Agency supports the orders and directives from the California Department of Public Health and the California Governor’s Office in the effort to minimize the spread of the Coronavirus (COVID-19).

Governor's Executive Order N-29-20 enables meetings of legislative bodies to be conducted by way of a teleconference.

**ROLL CALL**

<table>
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<tr>
<th>Directors</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Mike Leahy (Chair)</td>
<td>☒</td>
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<td>Brent Hastey</td>
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<td>Charlie Matthews</td>
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**Staff in Attendance**

Curt Aikens, General Manager  
Willie Whittlesey, Assistant General Manager  
Terri Daly, Administrative Manager  
Kurtis Crawford, Finance Manager

**PUBLIC COMMENT**

None.
DISCUSSION ITEMS

1. Approve the minutes for the May 5, 2020 Administration, Budget, and Personnel committee meeting.

A motion was made by Director Hastey, seconded by Director Mathews to approve the Minutes for the May 5, 2020 committee meeting.

Vote:
YES: Hastey, Mathews, Leahy


Kurtis Crawford provided the committee with an overview of the proposed budget and projected budget. Terri Daly shared information regarding the personnel allocation and succession planning efforts.

A motion was made by Director Hastey, seconded by Director Mathews to recommend approval of the proposed budget for fiscal year ending June 30, 2021 and the projected budget for fiscal year ending June 30, 2022 for General and Power Systems funds, including the personnel allocation chart and salary schedule for fiscal year 2021 as presented by staff.

Vote:
YES: Hastey, Mathews, Leahy

3. Discuss proposed revisions to the Reserves Policy.

Terri Daly provided background on the proposed revisions to the Reserves Policy. The committee briefly discussed various aspects of the policy changes.

No formal action. The committee reached consensus on the proposed changes and recommended staff prepare for an in-depth discussion of the Reserves Policy at the Board level.

Adjourned at 2:16 P.M.