MINUTES

MEETING OF THE

ADMINISTRATION, BUDGET & PERSONNEL COMMITTEE

MARCH 3, 2020

A meeting of the Administration, Budget & Personnel Committee of the Yuba Water Agency was held on the above date, commencing at 10:00 a.m. at the Yuba Water Agency, 1220 F Street, Marysville, California.

ROLL CALL

<table>
<thead>
<tr>
<th>Directors</th>
<th>Present</th>
<th>Absent</th>
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<tr>
<td>Mike Leahy (Chair)</td>
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<td>Brent Hastey</td>
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<td>Charlie Matthews</td>
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Staff in Attendance
DeDe Cordell, Communications Manager
Kurtis Crawford, Finance Manager
Mike Kline, Power Systems Manager
Charley Johnck, Supervising Hydrographer
Jackie Sillman, Community Impact Specialist

PUBLIC COMMENT
None.
DISCUSSION ITEMS

1. Approve the minutes for the February 4, 2020 Administration, Budget, and Personnel committee meeting.

A motion was made by Director Mathews, seconded by Director Hastey to approve the minutes for the February 4, 2020 committee meeting.

Vote:
YES: Hastey, Mathews, Leahy


No formal action taken. Kurtis Crawford provided the committee with an overview of the financial statements for January 2020.

3. Consider recommending the approval of the following personnel changes; A) Succession planning overfill of the Associate Accountant allocation with a Staff Accountant position; B) Addition of a new position, job description, and salary range for a Business Systems Analyst, using the vacant Staff Accountant allocation; C) Change in title: Principal Engineer to Engineering Manager; and D) Addition of one to the allocation of Hydrographer, and reclass of the job title to Hydrologist.

For action items A and B.
Director Mathews stressed his reluctance to approve positions in light of there being a lack of a staffing plan.

A motion was made by Director Hastey, seconded by Director Mathews to recommend approval to overfill the Associate Accountant allocation with a Staff Accountant position and add the new position, job description, and salary range for the Business Systems Analyst position using the vacant Staff Accountant allocation.

Vote:
YES: Hastey, Mathews, Leahy

For action item C.
A motion was made by Director Hastey, seconded by Director Mathews to recommend approval to change the title of the position of Principal Engineer to Engineering Manager.

Vote:
YES: Hastey, Mathews, Leahy

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For action item D.

A motion was made by Director Hastey, seconded by Director Mathews to recommend approval to add one to the allocation of Hydrographer, and reclassify the job title to Hydrologist.

Vote:
YES: Hastey, Mathews, Leahy

ADJOURNED AT: 10:21 A.M.