Tuesday, May 5, 2020
Administration, Budget & Personnel Committee

10:30 A.M.
Administration, Budget, and Personnel Committee
This meeting will be conducted by Zoom Video Conference and Audio Teleconference Only.
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The Yuba County Water Agency supports the orders and directives from the California Department of Public Health and the California Governor’s Office in the effort to minimize the spread of the Coronavirus (COVID-19).
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Governor's Executive Order N-29-20 enables meetings of legislative bodies to be conducted by way of a teleconference.
Governor's Executive Order N-33-20 directs all individuals in the state to stay at home or their place of residence except those individuals designated as essential by the Federal Government or the Office of the Governor.
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The public is invited to listen, observe and, at designated times, provide comments during the meeting by either method provided for below.
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For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. Login information is below.
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Join Zoom Meeting (Copy and paste link into the search field of an internet browser)
https://zoom.us/j/92800488441?pwd=bk5KVfVqRmgyM1VIckRvZXdjdytntUT09
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To participate via the audio only teleconference, dial-in to the meeting using the information below.
+1 669 900 6833 US
Meeting ID: 928 0048 8441
Password: 832121
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Public comment may also be provided in writing via email to the Clerk of the Board at: jmitrisin@yubawater.org. Written public comment received via email prior to the adjournment of the meeting will be included in the record. If received before the end of the Board’s discussion of an agenda item, email/comments about the item will be read or summarized by Agency staff.
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If you are an individual with a disability and need assistance or accommodation to participate in this teleconference meeting, please notify Jim Mitrisin, Clerk of the Board, at 530-741-5007 or via email to jmitrisin@yubawater.org before the start of the meeting, and preferably at least one-full business day in advance of the meeting.
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Committee Members:
Mike Leahy, Chair
Brent Hastey
Charlie Mathews
Randy Fletcher, Alt

ADMINISTRATION, BUDGET AND PERSONNEL COMMITTEE
CALL TO ORDER AND ROLL CALL

PUBLIC COMMENT - Public Comment is an opportunity for members of the public to address the committee on any subject matter that is not on the meeting agenda and within the committee's subject matter jurisdiction. Public Comment periods are limited to three minutes per person. The committee may limit the total amount of time for Public Comment. As this meeting is being conducted by way of a video conference or teleconference, members of the public shall ensure their audio is muted at all times, except when the Board Chair announces public comment periods. At those designated times, members of the public wishing to speak, shall enable their audio and state their name for the record. When multiple members of the public wish to speak, the Clerk will determine the order of speakers and announce their names accordingly. To ensure proper conduct, the Board reserves the right to mute the audio and video of any member of the public violating generally accepted principles and decorum of official public meetings.

DISCUSSION ITEMS

1. Approve the minutes for the April 7, 2020 Administration, Budget, and Personnel committee meeting.

2. Consider recommending approval to the Board of the following personnel changes: 1) Engineering job descriptions: Update job descriptions in the Engineering series to better align the job functions and to identify and provide future career development opportunities in the engineering arena; 2) Reclassification of the Part-time Administrative Assistant to Full-time Power Settlements Analyst and approval of job description; 3) Salary range adjustment for Information Systems Supervisor; and 4) Approval of Information Security Analyst job description and salary range.


ADJOURNMENT

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the committee less than 72 hours before the meeting are available for public inspection in the customer service area of the Agency’s administrative office at 1220 F Street, Marysville, California.

In compliance with the Americans with Disabilities Act, if you have a disability and you need a disability-related modification or accommodation to participate in this meeting, please contact Jim Mitrisin, Clerk of the Board of Directors, at 530.741.5000 or fax 530.741.6541. Requests must be made at least one-full business day before the start of the meeting.